

Pinewood Elementary School's Reopening Information

School hours: 8:30a.m. - 3:30p.m.
(March 1st - 12th 8:30a.m. - 1:30p.m.)

Introductory statement: Pinewood Elementary School is committed to supporting the health, safety, and social and emotional needs of our students and staff to ensure a positive, productive, and fulfilling teaching and learning environment for our school community.

Arrival & Dismissal Procedures:

- When visiting school property for arrival or dismissal, all parents and students should wear face coverings and follow social distancing by spacing themselves 6-feet apart from other people and families and following the signs on the ground. Parents should exit the school property ASAP after dropping off, or picking up, their children.

Arrival:

- **Walkers:** Students will follow the signs on the ground and enter the building through the right front door of the school.
- **Car Riders:** Parents should pull as far forward as possible in the student drop-off area and remain in their vehicle. A staff member will open the right-side door of the vehicle for the child/children to exit. Students will follow the signs on the ground and enter through the left front door of the school.
- **Bus Riders:** Students will exit the buses and follow the signs on the ground to enter the north side doors to the school. Staff will be in the bus drop-off area to assist.

Dismissal:

- **Walkers & Car Riders:** Parents should follow social distancing and pick up their child/children at the exterior door of each child's classroom. In the case of siblings, each child must be picked up at their homeroom teacher's exterior door. A sign, with the teacher's name will be in the window adjacent to the door. **Exceptions:** 4th grade students will exit the building through the front door of the school. Parents should meet their children outside. Ms. Workman's students will be dismissed through the double doors adjacent to the courtyard at the rear of the building.
- **Bus Riders:** Students will be dismissed from their classrooms according to their assigned bus. They will follow the signs on the hallway floors and proceed to the northside doors to their bus. If/when necessary students may need to line up, socially distanced, in the gym before exiting the building. All bus riders will be sitting in assigned seats and there will be one child to each seat. Siblings may be assigned seats together.

Face Covering:

- Face coverings are required for all persons in a BCPS facility or vehicle as well as on BCPS property. Face coverings are required during transportation to/from school, on a bus, as well as outdoors on campuses.
- Each school, office, and school bus will have a supply of disposable face coverings for students and employees who forget their face covering or whose face covering becomes soiled or damaged.

<p>Screening & Stay Home When Appropriate:</p> <ul style="list-style-type: none"> • All employees and students are expected to screen themselves daily for symptoms of COVID-19. • Remain home if you have symptoms, confirmed COVID-19 illness, had recent contact with a person with COVID-19 and/or awaiting test results. • Parents will receive a screening checklist and magnet with the screening practices. 	<p>Social Distancing:</p> <ul style="list-style-type: none"> • Classroom furniture is arranged to provide 6-foot separation between students, when possible. • Reduce gathering of students in any area – refer to changes in arrival and dismissal procedures and movement in the hallways.
<p>Hand Hygiene:</p> <ul style="list-style-type: none"> • Times for handwashing or use of hand sanitizer to include before and after meals, upon arrival to schools, offices, and home, before and after use of any shared items, after use of the restroom, after sneezing/coughing and other times hands are contaminated. 	<p>Breakfast & Lunch:</p> <ul style="list-style-type: none"> • Breakfast: Breakfast will be available (without charge) for all students each day. Breakfast will be served in a “grab and go” model and will be offered to each child as they enter the building. Breakfast will be eaten in the classroom and will be finished by 8:55a.m. • Lunch: Lunch will be available (without charge) for all students each day. A cold entrée lunch will be available on Monday and Thursday and a hot entrée lunch will be available on Tuesday and Friday. All lunches include a container of reduced fat milk. Chocolate, reduced fat milk is available upon request. There is also a yogurt box lunch available each day for students who would prefer another selection. There will be no snack or à la carte items available for sale. Students may bring their own bag/box lunch to school. Please be sure to include all utensils and paper products in your child’s lunch and have them practice opening the containers that you are providing. Water, or another preferred beverage must be brought from home. Students will eat lunch in the cafeteria with social distancing between students. Masks can be removed while children are eating or drinking.
<p>Supplies & Devices:</p> <ul style="list-style-type: none"> • All K – 5th grade students are required to bring their computer and charging cord to school each day of their cohort. • Students may be required to bring other instructional materials as designated by their teacher, i.e., math and/or ELA workbooks, novels, etc. • School supplies such as pencils, crayons, markers, scissors, etc., may not be shared between students. Teachers will be sending classroom supply list requests, as necessary. 	<p>Visitors:</p> <ul style="list-style-type: none"> • To visit a BCPS school, visitors must have an appointment. • Visits will be conducted remotely or outside, whenever possible. • If an indoor visit is required, visitors will be required to wear a face coverings and practice social distancing. • The number of people admitted to the building will be limited.
<p>Recess:</p> <ul style="list-style-type: none"> • Students will go outside for recess every day, weather permitting. Masks are required during outdoor recess. • Students may use the fields and courts. Playground equipment such as balls and jump ropes will be provided. All playground equipment will be wiped down each day. Students may not 	<p>Common Areas:</p> <p>Hand sanitizer dispensers have been installed and/or set-up throughout the building and in every classroom. Cleaning of high touch areas will be provided throughout the school, and throughout the day, by custodial staff.</p> <p>Hallways:</p> <ul style="list-style-type: none"> • All hallways have social distancing signage and floor markers reminding students and staff to keep a six-foot distance from others.

<p>use the playground structures. At times, teachers will support students in organized activities.</p> <ul style="list-style-type: none"> • In the event of inclement weather, indoor recess will be provided. At times, teachers will support students in organized activities. 	<p>Bathrooms:</p> <ul style="list-style-type: none"> • All bathrooms have been set up to provide social distancing. Every other bathroom stall, urinal, and sink is open. Handwashing signs are in every bathroom. <p>Cafeteria:</p> <ul style="list-style-type: none"> • The cafeteria has been set up with a 6-foot distance between students. Stickers have been placed on the cafeteria benches to designate seats. All students will be facing in the same direction. Cafeteria staff will serve lunches to students as they enter the cafeteria. Cafeteria helpers and/or custodial will be wiping down tables and benches with BCPS approved disinfecting solution between lunch periods. <p>Outside Campus, Fields and Courts:</p> <ul style="list-style-type: none"> • Students will go out for recess each day, weather permitting. Recess time and location will be scheduled to provide students with time to enjoy recess while maintaining a 6-foot distance from others.
<p>Hybrid Cohorts A & B:</p> <ul style="list-style-type: none"> • Cohort A: Students will attend class in-person on Monday and Tuesday. They will attend class virtually on Wednesday, Thursday, and Friday. • Cohort B: Students will attend class in-person on Thursday and Friday. They will attend class virtually on Monday, Tuesday, and Wednesday. • All hybrid students will remain with their cohort for classes throughout the day. • Fourth and fifth grade students will remain with their homeroom cohort for math. However, if necessary, some students will participate virtually with their math class & teacher if their math teacher is not their homeroom teacher. • All students will attend their special area classes in the designated special area classroom, i.e., Gym, Library, Art Room, or Music Room. 	<p>Virtual Cohort C:</p> <ul style="list-style-type: none"> • Cohort C: Students will attend class virtually each day, Monday – Friday.
<p>Things to Consider:</p> <ul style="list-style-type: none"> • Students should bring a water bottle with water in it to school each day. Please label the water bottle with your child’s name. Water to refill water bottles will not be available from school water coolers or fountains. All water fountains are turned off. Water coolers may only be used with disposable paper cups provided at school. • Your child’s daily and weekly schedule will be provided by their homeroom teacher. 	<p>Things to Consider:</p> <p>The first two weeks back to school: March 1st - March 5th and March 8th - March 12th:</p> <ul style="list-style-type: none"> • Hybrid Students: all hybrid students will have a two-hour early dismissal at 1:30 each day. Therefore, the school day concludes at 1:30 for hybrid students. • Virtual Students: all virtual students will have breaks earlier in the day, while hybrid students receive direct instruction and acclimate to in-person learning. Virtual students will be provided time between 1:30 and 3:15 to receive direct instruction on content from the morning sessions. Therefore, the school day concludes at 3:15 for virtual students.